

TOWN OF PENSE

BYLAW NO 16/2013

**A BYLAW OF THE TOWN OF PENSE IN THE PROVINCE OF
SASKATCHEWAN FOR BUILDING DEPOSIT**

The Council of the Town of Pense in the Province of Saskatchewan
enacts as follows:

1. Property owners will be required to place a building deposit in the amount of two thousand dollars (\$2,000.00) with the Town at the time of applying for a building permit for a building of any type excluding accessory buildings.
2. The Town will refund the deposit upon the completion of the building and lot in accordance with the prescribed terms contained in Appendix A of this bylaw and the lot purchase agreement, if any, and upon completion of the application for the refund. The deposit may be retained and forfeited in whole or in part in the event completion of such terms does not meet the Town's requirements.
3. Bylaw No 2/2010 is hereby repealed.



Michele LeBlanc

Mayor

Glendray

Administrator

Read a third time and adopted
this 7th day of Oct, 2013.

Glendray

Administrator

TOWN OF PENSE
BYLAW NO 16/2013
APPENDIX A

Date: _____

Dear: _____

Re: _____

This is to advise you of you of your deposits and requirements of your permit for the above property.

Please ensure your plumber and trencher receives the water and sewer service connection requirements provided to you with your building permit information.

1. WATER METER REQUIREMENTS

The homeowner is responsible to have a licensed plumber come pick up a water meter at the Town Office and install it.

PLEASE NOTIFY THE TOWN OFFICE at 306-345-2332 minimum 2 WEEKS PRIOR TO MOVE IN DATE.

Call the Town Office to arrange to have the meter verified and sealed.

2. ITEMS REQUIRED TO RECEIVE A REFUND OF THE BUILDING DEPOSIT.

The Town has adopted a Bylaw whereby a \$2,000.00 building deposit will be collected at the time of the building permit, to ensure the requirements for the building permit and the lot purchase agreements, where applicable, are adhered to by the builder/owner.

A. BUILDING PERMIT REQUIREMENT

_____ Surveyor certificate and /or Real Property Report.

_____ Finished grade levels certificate for Blocks 11, 22, 25, 26, 27, 28 and 29. (Finished grade level for lot is the responsibility of the builder).

_____ The final building inspection and occupancy must be approved by the Town building inspector before occupancy. Move in prior to obtaining an occupancy permit may result in forfeiture of the deposit.

_____ Deficiencies must be corrected as listed on the final building inspection report. Once the deficiencies are corrected, a building inspection may be required, if stated on the final report. Any extra inspections costs will be taken from the deposit.

_____ Completion of outside construction items on the house.

B. LOT PURCHASE AGREEMENT REQUIREMENTS

_____ landscaping,

_____ fences,

_____ driveways,

_____ final grade elevations

_____ and any other requirements stated in the lot purchase agreement, signed with the developer.

Once the requirements are met, the deposit is refunded to the owner.

“OWNER” INFORMATION

The water meter deposit of \$75.00 for a 5/8” and \$100.00 for a 1/2” meter is the owner’s responsibility and should be collected from the owner. This provides a water meter readout for your property with the maintenance of this item the responsibility of the Town. If the owner moves out from the property, this deposit is refunded, if the final water bill is paid.

If you have any questions, please contact me at the Town Office
306-345-2332.